

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 39
MARCH 12, 2014 – WORK SESSIONS**

**Island County Auditor
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, March 12, 2014, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair - Excused **Staff:** Pam Dill
 Kelly Emerson, Member – via telephone
 Helen Price Johnson, Member

Present: Sheilah Crider, Auditor, Kim Armstrong

Others Present: Elaine Marlow, Budget Director

Record @ 00:10

Subject/Description: Update of Bids for Official Legal County Newspaper

Attachment: none

Information: Received one bid from Whidbey News Group.

Follow up: Okay to move forward to the April 7, 2014 agenda.

Subject/Description: Web server upgrade

Attachment: none

Information: Kim Armstrong, Recording Supervisor, briefed the Board on the web server upgrade.

Subject/Description: Update on April Election

Attachment: none

Information: April 22, 2014 Special Election - Proposition 1 – Library Capital Facility Area General Obligation Bonds/Proposition No. 1 South Whidbey Parks and Recreation District Four-Year Maintenance and Operation Levies

**Island County Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, March 12, 2014 at 9:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair – Excused **Staff:** Pam Dill
 Kelly Emerson, Member – via telephone
 Helen Price Johnson, Member

Present: Ana María Nunez, Treasurer

Others Present: Elaine Marlow, Budget Director

Record @ 07:20

Subject/Description: Supplement Processing update

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 40
MARCH 12, 2014 – WORK SESSIONS**

Attachment: Supplement Processing as of March 11, 2014

Information: Ana María d Nunez updated the Board on the significant progress being made with supplement processing.

Subject/Description: Role of Island County Treasurer in property tax statement preparation

Attachment: none

Information: Ana María Nunez explained the Treasurer's role/responsibility in providing a correct tax statement to Island County citizens. The Treasurer provides information on the tax statement that pertains to special benefit districts based on what is provided by the individual district.

Ana Maria also discussed issues that came up with the Clean Water Utility (CWU) and Forest Protection assessments.

Commissioner Emerson offered a portion of her travel allowance to cover the cost of postage to send out revised property tax statements. Commissioner Price Johnson suggested waiting until they find out what the costs would be for any modifications that may need to be made to the CWU assessments.

**Sheriff
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, March 12, 2014, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair - Excused **Staff:** Pam Dill
 Kelly Emerson, Member – via telephone
 Helen Price Johnson, Member

Staff Present: Wylie Farr, Monica Felici

Others Present: Elaine Marlow, Budget Director

Record @ 39:12

Subject/Description: Northsound Auto Group dba Dwayne Lanes

Attachments: yes

Action Requested: Approval of PO# 9904 for two (2) each 2013 Dodge Chargers for Coupeville Marshall's Office; \$53,155.69 (incl. WSST)

Follow-up: Okay with Board to move forward to a Monday agenda.

Subject/Description: Resolution to establish a fund for Boating Safety Fund Program as per RCW 88.02.650

Attachments: resolution

Action Requested: Approval of resolution establishing the Boating Safety Program Fund.

Follow-up: Okay with Board to move resolution forward to a Monday meeting.

Subject/Description: Resolution to surplus 5 county vehicles

Attachments: yes

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Action Requested: Approval of resolution to surplus:

- 2006 Ford Crown Vic
- 2007 Dodge Charger
- 2007 Dodge Charger
- 2008 Dodge Charger
- 2008 Dodge Charger

Follow-up: Okay with Board to move resolution forward to a Monday agenda.

**Juvenile & Family Court Services
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, March 12, 2014, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair- Excused** **Staff: Pam Dill**
 Kelly Emerson, Member – via telephone
 Helen Price Johnson, Member

Staff Present: **Brooke Powell, Court Administrator, De Dennis**

Others Present: **Elaine Marlow, Budget Director**

Record @ 45:21

Subject/Description: Cross Match Equipment

Attachment: yes

Action Requested: Approval of CrossMatch L SCAN 500P Palmprint Scanner with LSMS on Desktop Computer; Amount: \$22,298.00.

Follow up: Okay with Board to move forward to a Monday agenda.

**Budget Director/GSA/IT
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, March 12, 2014, at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair – Excused** **Staff: Pam Dill**
 Kelly Emerson, Member - via telephone
 Helen Price Johnson, Member

Staff Present: **Elaine Marlow, Budget Director**

Record @ 52:00

Subject/Description: Update on Whidbey Animals Improvement Foundation

Attachments:

Information: Rescheduled to April 2, 2014.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 42
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Subject/Description: Amendments to Dog Control and Animal Shelter Contracts to reflect 2014 budgeted increases

Attachments: yes

Action Requested: Approval of amendments to the WAIF Animal Shelter Contract, Camano Animal Shelter Association Animal Shelter Contract & the Whidbey Island Animal Control, Inc. Animal Control Contract to reflect 2014 budgeted increases.

Follow-up: Okay with Board to move amendments forward to a Monday agenda.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, March 12, 2014 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Jill Johnson, Chair – Excused** **Staff: Pam Dill**
 Kelly Emerson, Member – via telephone
 Helen Price Johnson, Member

Others Present: Elaine Marlow, Budget Director

Record @ 54:50

Subject/Description: Consider appointments to Conservation Futures Citizens Advisory Board (CAB)

Attachments: yes

Action Requested: The Board considered appointments to the Conservation Futures Citizens Advisory Board (CAB).

Follow up: Okay with Board to move recommendation forward to Monday's agenda.

Subject/Description: Update on Commissioner Committee assignments

Attachments:

Action Requested: Postponed to March 19, 2014 work session.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board